

## 30-Day Notice to Vacate Property

Please complete and mail or email this form so that it arrives at least 30 days before the end of the initial term of your lease. If your lease has already rolled into a month-to-month lease, this form must be received 30 days before the start of the last full month you intend to occupy the property. (For example, if you are vacating at the end of June, a written notice to vacate the property must be received in our office on or before May 31<sup>st</sup>).

Please mail/email to the address below. You may also email the notice to your Property Manager.

HECHT Property Management  
885 North Hwy-16 Business, Suite B  
Denver, NC 28037  
[accounting@HechtPropertyMgmt.com](mailto:accounting@HechtPropertyMgmt.com)

Tenant(s) Name: \_\_\_\_\_

Property Address: \_\_\_\_\_

\_\_\_\_\_

Phone Number: \_\_\_\_\_

Date Vacating Property: \_\_\_\_\_

Forwarding Address: \_\_\_\_\_

\_\_\_\_\_

Future Contact #(s): \_\_\_\_\_

Email Address: \_\_\_\_\_

Date Utilities will be terminated: \_\_\_\_\_

Additional Information: \_\_\_\_\_

*Note: If you are vacating the property before your lease expiration, you will need to complete the form titled **Agreement for Vacating Prior to Lease Expiration**, which is provided in your move-in packet.*